

To: Rothery, Deirdre[Rothery.Deirdre@epa.gov]
Cc: Rothery, Deirdre[Rothery.Deirdre@epa.gov]
From: R8LOTUSI/R8/USEPA/US
Sent: Wed 1/27/2016 4:47:41 PM
Subject: Please confirm that your recent conference room request is booked on the central calendar.
Re-book the appointment if does not appear.01/28/2016

To change the times, dates or other information, you must delete your appointment, and resubmit.

Room: Tundra
Start Time: 01/28/2016 07:45:00 AM
End Time: 01/28/2016 09:30:00 AM
Purpose: U&O FIP

Click Below to View, Edit or Delete Your Reservation

<http://r8net.epa.gov/CentralSchedule.nsf/MyReservation/0245BEEC6F1AECD387257F47005C41D6?OpenDocument>

Please call the Conference Center staff at 312-7078 if you have any questions.
You will be contacted if your request is adjusted by the facilities managers. Thanks for using the automated room reservation system.